Transglobal express®
delivering worldwide, without charging the earth

Claim Form (Loss)

PLEASE SAVE THIS FORM TO YOUR COMPUTER BEFORE SAVING AND EMAILING TO US. DO NOT COMPLETE THIS FORM IN YOUR WEB BROWSER AS THE INFORMATION ENTERED WILL NOT SAVE.

Account Holder

TG / TP / AF / SF Reference:

Tracking Number:

Contact Number:

Contact Address:

Email Address:

Total Consignment Value:
(Cost excl. profit and VAT)

Claiming for: ☐ Partial loss ☐ Complete loss

Total Claim Value:
(Cost excl. profit and VAT)

Full Consignment Goods Description (inc. Quantity)**:**

Claimed Goods Description (inc. Quantity)**:**

Additional comments:

Please ensure all of the following items are submitted along with this document by email to tg-claims@transglobalexpress.co.uk quoting your order reference number. Alternatively you can post or fax your claim to the address below. Please note that it is important to quote your order reference number when sending any attachments.

Evidence Required:

- **Proof of value of lost goods (cost excl. profit and VAT)**
- **Copy of you original customs invoice (if applicable)**
- **Any additional evidence to support your claim**

Please provide as much detail as possible. For 'partial loss' claims, please retain all packaging until the claim has been finalised as an inspection may be required.

All claims are subject to the terms stated in the Transglobal Express Limited trading conditions (BIFA 2005). This claim form does not constitute admission of liability by Transglobal Express Limited.